

**Document Header Information**

Document Type:	Vch	Document Name:	VCH108336
Travel Authorization Number:	TAA03FKU	Trip Name:	Niagara Falls, NY
TA Date:	09/26/16	Currency:	USD
Organization:	EPAR02ERRD	Current Status:	SIGNED
Purpose:	1-SUPERFUND SITE TRAVEL	Document Detail:	Travel from residence to Niagara Falls, NY and return to perform OSC duties at the Niagara Falls Boulevard Superfund site. Use of POV approved to/from home/office only.
Type Code:	TEMPORARY DUTY		

**Traveler Profile**

Name:	DALY, ERIC M	ID:	1000159368
TID:	00021336	Organization:	EPAR02ERRD
Title:		Duty Station:	EDISON
Security Cl:		Card:	CARDHOLDER EXEMPT
Office Address:	2890 WOODBRIDGE AVENUE MS-211 EDISON, NJ 8837	EMAIL:	DALY.ERIC@EPA.GOV
Office Phone:	732-321-4350	Cell Phone:	
Home Address:	21 Wilmor Drive  EAST WINDSOR, NJ 8520	Home Phone:	6099155152
Alternate Address:		Alternate Phone:	

**Document Information**

Trip Number: Selected Trip				
1				
Purpose:	Travel from residence to Niagara Falls, NY and return to perform OSC duties at the Niagara Falls Boulevard Superfund site. Use of POV approved to/from home/office only.			
Itinerary Locations				
Check In	Check Out	Location	Purpose	Rate
09/06/16	09/18/16	NIAGARA FALLS, NY	1-SUPERFUND SITE TRAVEL	89.00 / 59.00

**Document Totals**

Total Expenses:	1,939.10
Reimbursable Expenses:	1,939.10
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	.00
Pay to Charge Card:	1,939.10

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Lodging & M&IE	1,805.50	.00
Mileage	32.40	.00
Misc Expense	86.45	.00
Transaction Fees	14.75	.00
Total Expenses:	1,939.10	.00

**Trip 1 Details****Expenses**

Trip#: 1		Total Non-Per Diem Expenses:	133.60	Total Per Diem Expenses:	1,805.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/06/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/06/2016	M&IE	Lodging & M&IE	44.25	PERSONAL	*

09/06/2016	POV - Local	Mileage	32.40	PERSONAL	
09/06/2016	ATM Advance Fee	Misc Expense	3.00	PERSONAL	
09/06/2016	ATM Fee	Misc Expense	3.00	PERSONAL	
09/06/2016	Parking	Misc Expense	50.00	PERSONAL	
09/07/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/07/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/08/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/08/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/08/2016	ATM Advance Fee	Misc Expense	3.00	PERSONAL	
09/08/2016	ATM Fee	Misc Expense	3.75	PERSONAL	
09/09/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/09/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/10/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/10/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/11/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/11/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/12/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/12/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/13/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/13/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/14/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/14/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/14/2016	ATM Fee	Misc Expense	2.50	PERSONAL	
09/14/2016	ATM Advance Fee	Misc Expense	3.00	PERSONAL	
09/14/2016	Laundry/Dry Cleaning	Misc Expense	9.50	PERSONAL	
09/15/2016	Lodging	Lodging & M&IE	89.00	PERSONAL	*
09/15/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/16/2016	Lodging	Lodging & M&IE	91.00	PERSONAL	*
09/16/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/16/2016	Parking	Misc Expense	8.70	PERSONAL	
09/17/2016	Lodging	Lodging & M&IE	91.00	PERSONAL	*
09/17/2016	M&IE	Lodging & M&IE	59.00	PERSONAL	*
09/18/2016	M&IE	Lodging & M&IE	44.25	PERSONAL	*
09/26/2016	TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

#### Per Diem Allowances

Trip#: 1                      Total Per Diem Allowances:                      1,805.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/06/2016	89.00/ 59.00	89.00	89.00	44.25	44.25	
09/07/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/08/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/09/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/10/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/11/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/12/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/13/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/14/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/15/2016	89.00/ 59.00	89.00	89.00	59.00	59.00	
09/16/2016	89.00/ 59.00	91.00	89.00	59.00	59.00	
09/17/2016	89.00/ 59.00	91.00	89.00	59.00	59.00	
09/18/2016	89.00/ 59.00	0.00	0.00	44.25	44.25	

#### Advance of Funds

Cannot print default advance form.

Unable to find an other authorization for cash advance.

#### Account Summary for the Selected Trip

Org: EPAR02ERRD	Label: 16 NIAGARA FALLS 02DU A23QRV00	Acct Code: DGT.2016.T.02DU.303DC6.A23QRV00.	1,939.10
Expense Category: Lodging & M&IE	Fiscal Year: 2016	Amount: 1,805.50	
Expense Category: Mileage	Fiscal Year: 2016	Amount: 32.40	
Expense Category: Misc Expense	Fiscal Year: 2016	Amount: 86.45	
Expense Category: Transaction Fees	Fiscal Year: 2016	Amount: 14.75	
Total:			1,939.10

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
EPAR02ERRD	16 NIAGARA FALLS 02DU A23QRV00	DGT.2016.T.02DU.303DC6.A23QRV00.	GOVCC	14.75
EPAR02ERRD	16 NIAGARA FALLS 02DU A23QRV00	DGT.2016.T.02DU.303DC6.A23QRV00.	PERSONAL	1,924.35

**Totals by Label**

EPAR02ERRD	16 NIAGARA FALLS 02DU A23QRV00 Total	DGT.2016.T.02DU.303DC6.A23QRV00.		1,939.10
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**Totals by Payment Method**

			GOVCC Total	14.75
			PERSONAL Total	1,924.35

**Attachments**

Attachments Exists

**Receipt Checklist**

Date	Description	Cost
09/06/16	Lodging	\$89.00
09/06/16	M&IE	\$44.25
09/07/16	Lodging	\$89.00
09/07/16	M&IE	\$59.00
09/08/16	Lodging	\$89.00
09/08/16	M&IE	\$59.00
09/09/16	Lodging	\$89.00
09/09/16	M&IE	\$59.00
09/10/16	Lodging	\$89.00
09/10/16	M&IE	\$59.00
09/11/16	Lodging	\$89.00
09/11/16	M&IE	\$59.00
09/12/16	Lodging	\$89.00
09/12/16	M&IE	\$59.00
09/13/16	Lodging	\$89.00
09/13/16	M&IE	\$59.00
09/14/16	Lodging	\$89.00
09/14/16	M&IE	\$59.00
09/15/16	Lodging	\$89.00
09/15/16	M&IE	\$59.00
09/16/16	Lodging	\$91.00
09/16/16	M&IE	\$59.00
09/17/16	Lodging	\$91.00
09/17/16	M&IE	\$59.00
09/18/16	M&IE	\$44.25
09/26/16	TDY Voucher Fee	\$14.75

**Audits**

Audit Name	Result	Reason
ALLOWED-VS-COST	FAIL	09/16/16 Lodging Cost (91) greater than Lodging Per diem allowed (89)
	Traveler Justification:	Actual hotel lodging cost

**Document History 09/26/2016 Vch: VCH108336****Copyright 1989-2009 Concur Government Edition: Concur Inc. DALY, ERIC M. 00021336**

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/26/2016	11:34AM EST	DALY, ERIC M	
SIGNED	09/26/2016	2:46PM EST	DALY, ERIC M	

**I certify that the electronic signatures listed above are valid and on file****SIGNED DATE****Document Signatures**

Traveler/Preparer Name:

Traveler/Preparer Signature:	
Date:	
Approver Name:	
Approver Signature:	
Date:	